#

SOMERS FORGE LIMITED

**JOB SPECIFICATION**

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| **JOB TITLE: Band Saw Operator / Despatch Operative** **REPORTING TO: Steelstock Manager / Lead Saw Operator** |
| **DEPARTMENT: Steel stock** |
| **SUPERVISORY RESPONSIBILITY**: None |
| **JOB PURPOSE:** Sawing large steel bars  Marking & heat shrink wrapping of pallets for despatch.  Loading & unloading of lorries via forklift / crane |
| **MAIN DUTIES AND RESPONSIBILITIES:*** Operating bandsaw
* The heat shrink wrapping or banding of goods to pallet after sawing
* Loading and unloading of vehicles via forklift or pendant crane
* General cleaning, tidying and improvement of the state of the department
* Ensuring material is safely stored in stock
* Using forklift to deliver / collect material to / from other departments
* Mobile and overhead crane driving (if licenced)
* Removal of swarf from each saw every day and cleaning of any leaks/spills
* General cleaning, tidying and improvement of the state of the department
* Ensuring any sawn bars are marked with internal number and returned to stock
* Inspection and marking of incoming material
* Work as a team with saw other operators
* Work to assist other departments where possible
* Adhere to health and safety methods and procedures
* Perform stocktake of all material when required
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| **PRINCIPAL ACCOUNTABILITIES:**Operation of bandsaws Heat shrink wrapping of pallets Tidy and safe storage of bars |
| **JOB CHALLENGES:**Sawing of large diameter bars to tight tolerances Heat shrink wrapping of completed orders Maintaining departmental tidiness / safety in busy work environment |
| **RELATIONSHIPS:**Main: Steelstock Office / Saw OperatorsDie Plant Manager / Team Leader, Maintenance Manager, H & S Co-ordinator |