



SOMERS FORGE LIMITED

JOB SPECIFICATION

JOB TITLE:	Estimating and Planning Engineer
REPORTING TO:	Senior Commercial Manager

DEPARTMENT:	Estimating and Planning
SUPERVISORY RESPONSIBILITY:	None at the present time

JOB PURPOSE:	<ul style="list-style-type: none">• To support delivery of Company's Sales Plan to set quality, delivery, and cost performance criteria.• Deliver KPI's and support their improvement to achieve repeatability and profitability of product supplied.• ERP subject matter expert.
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MAIN DUTIES AND RESPONSIBILITIES:
<p>Estimating:</p> <ul style="list-style-type: none">• Maintain regular contact with established & potential new customers.• Support delivery of the company sales strategy.• Input Customer feedback into Key Account Plans.• Provide market intelligence regarding the activities of competitors as and when it arises.• Support Design/Make tender proposals.• Support project management of Design/Make contracts working alongside the production departments.• Preparation and submission of quotations.• Provide timely and accurate estimates by:<ul style="list-style-type: none">○ Reading and interpreting customer drawings and specifications○ Ensure forge dimensions will allow sufficient material to produce finished part.○ Calculation of material yields○ Calculating material sawing times○ Calculation of forge times○ Calculation of machining times○ Costing of all testing requirements• Liaison with subcontractors to obtain external pricing and lead-time. <p>Planning:</p> <ul style="list-style-type: none">• Support contract review of new customer purchase orders.• Creation of purchase orders for external work.• Reviewing and implementing any previous routing change requests or lessons learnt activities.• Production of routing packs to allow manufacturing to take place.• Production of manufacturing drawings.• Investigation of variance to standard route.• Work with other departments to resolve any manufacturing issues as they arise.• Improvement of estimating and routing standardisation.• Updating and maintaining estimation quotation database.• Training of employees.• Any other reasonable requests including project work.